

COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 4

Agenda for Regular Meeting on Tuesday, June 17, 2025

Notice is hereby given that a meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 will be held **Tuesday, June 17, 2025, at 1:00 PM at Station 1, 353 Rodeo Dr., Spring Branch, Texas 78070** for the following purposes.

Pursuant to the requirements of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) and specifically §551.127 of the Texas Government Code, allows for the participation of District Commissioners via videoconference. A quorum will be present at the meeting location indicated above, as well as the presiding officer. Any Commissioner attending via videoconference will be visible to all persons in attendance at the meeting location.

Call meeting to order.

1. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items either on or not on the current agenda, but collectively no more than thirty minutes per item. In reliance upon the guidance provided by the Office of the Attorney General of Texas Open Meetings Handbook, any issues raised in public comment may be responded to by members of the Board of Commissioners with only (1) state of specific factual information, (2) recitation of existing District policy or (3) a brief deliberation by the Board to determine if an item should be placed on a subsequent agenda.
2. Review and approve the minutes of prior meetings.
3. Review and take action on monthly ESD4 financial report as of May 31, 2025.
4. Review and take action on payment of District's bills and invoices.
 - a. Coveler & Peeler, P.C., May invoice - \$960.00
 - b. Field Construction
 - i. Invoice 3072 \$15,735.68 Architectural Design & Engineering Draw 3
 - ii. Invoice 3073 \$89,006.56 Construction Draw 2
 - iii. Invoice 3090 \$66,566.41 Construction Draw 3
 - c. Additional bills and invoices received as of meeting date
5. Review, consider, and take action on the items related to the 2025 budget, bank accounts and TexPool accounts.
6. Receive and discuss the monthly report from Bulverde Spring Branch Emergency Services (BSBES) Chief regarding emergency operations, response times, call volume, training, management activities and personnel.
7. To approve a resolution to ratify on ongoing engagement of delinquent tax collection counsel and to impose penalties under Tax Code sections 33.07, 33.08 and 33.11 to fund delinquent tax collection legal fees.

8. Discuss, consider and take action on plans for a temporary station to be located in the northeastern area of ESD's district, near FM-306.
9. Review, discuss and take action on BSBES budget for operations and capital expenditures.
10. Review, consider, and take action on items related to the Capital Acquisition Committee including the purchase or repair of apparatus and proposed capital items.
11. Review, consider and take action on any items related to Stations 1, 4 and 6.
12. Review latest update on the status of the Trucking/Ambulance Parking Structure project at Station 4, and take action as needed.
13. Review and discuss agenda, time, and date for next meeting.
14. Meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.
15. Meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
16. Review and take action on items from Closed Session, including action on legal and real estate matters.
17. Adjournment.



Deena Clausen

President

Comal County Emergency Services District No. 4

Comal County Emergency Services District No. 4 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 830-228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Closed Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.